

ESSEX WESTFORD SCHOOL DISTRICT UNIVERSAL PRE-K/ACT 166 REGISTRATION CHECKLIST

NEW ACT 166 STUDENT

Your complete registration packet must include the following:

- Enrollment Form (2 pages)
- Copy of the Student's Birth Certificate
- 3 Forms of Proof of Residence (see below)
- Household Income Form (2 pages), *if applicable*
- DCF/State-Placed Student Enrollment Form (1 page), *if applicable*

VERIFICATION OF RESIDENCY

EWSD requires three (3) forms of proof that the enrolling student resides within the school district. All documentation submitted as proof of residency must include the **property address** and the **name of the parent/legal guardian/custodian**.

Category A - ONE (1) of the following:

- Current mortgage statement/closing papers
- Copy of signed Lease Agreement showing the name, address, and telephone number of the landlord and the name of the lessee
- Landlord Certification Form
- Most recent property tax bill from Town of Essex/Town of Westford

Category B - and TWO (2) of the following:

- Valid Vermont driver's license/identification card
- Valid voter registration card or receipt
- Current utility bill
- Valid automobile insurance card with address
- Bank statement for last or current month (financial information redacted)
- Other documents which, at the discretion of the district, are adequate evidence of residency

NOTE: We must have proof of a physical address. No post office box addresses will be accepted unless accompanied by a physical location of the residence.

DEADLINE

- Act 166 registration is open and ongoing
- The school district encourages families to register for Act 166 funding by July 15th
- Fund distribution begins only when the child is fully registered with the school district and enrolled in a qualified prekindergarten program
- Fund distribution is pro-rated based on a September 1st start date

RETURN COMPLETED PAPERWORK TO

Johanna Simmons
58 Founders Road
Essex Junction, VT 05452

jsimmons@ewsd.org
P: 802-857-2005
F: 802-878-5190

ESSEX WESTFORD SCHOOL DISTRICT UNIVERSAL PRE-K/ACT 166 ENROLLMENT FORM

For residents of Essex Junction, Essex Town, and Westford for the 2021-2022 school year

PLEASE RETURN TO

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58 Founders Road
Essex Junction, VT 05452

jsimmons@ewsd.org
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F: 802-878-5190

For additional information regarding Universal Pre-K/Act 166, please visit: www.ewsd.org/Act166

STUDENT INFORMATION

Student full name:

Student date of birth:

Legal name, if different:

Nickname:

The following demographic information is gathered for census purposes per the Vermont Agency of Education.

Race (check all that apply):

- American Indian/Alaska Native
- Asian
- Black or African American
- Native Hawaiian or Other Pacific Islander
- White

Ethnicity: Is the student Hispanic or Latinx?

- Yes
- No

Gender:

Country of birth:

Date of entry in U.S.:

Is there a custody agreement in place? Yes* No *Please provide a copy of any related court Orders

Is the student under Foster Care? Yes No

If YES:

- The student's caseworker must be the person to complete this registration paperwork
- A DCF/State-Placed Student Enrollment Form is required

Does your child have an IEP? Yes No

Does your child have a 504 Plan? Yes No

Which language does your child use most frequently at home?

Names & ages of child's siblings:

PARENT/GUARDIAN INFORMATION

In order to comply with all laws pertaining to the rights of parents, both parents have legal access to their child's school records. To verify requests, the names and addresses of both parents are needed. Please complete the information below.

Parent/Guardian #1

Full name:

Please select one:

 Mother Parent Foster Parent
 Father Step-parent GuardianShould parent receive school mailings? Yes NoDoes student live with parent? Yes No

Home phone number:

Cell phone number:

Work phone number:

Email address:

Physical address:

City:

State: ZIP Code:

Mailing address (if different):

City:

State: ZIP Code:

Employer:

Parent/Guardian #2

Full name:

Please select one:

 Mother Parent Foster Parent
 Father Step-parent GuardianShould parent receive school mailings? Yes NoDoes student live with parent? Yes No

Home phone number:

Cell phone number:

Work phone number:

Email address:

Physical address:

City:

State: ZIP Code:

Mailing address (if different):

City:

State: ZIP Code:

Employer:

PREKINDERGARTEN PROGRAM

Name of Act 166-qualified prekindergarten program where the child is, or will be, enrolled:

Date Received
By District